



Policy No.	20001-6
Effective Date	8/1/2004
Revision Date	3/26/14
Revision No.	6
Approved: Cheryl Thompson-Stacy	
Date: 4/14/14	

Tobacco and Related Products Policy

1.0 Purpose

To regulate and control tobacco and related products at all facilities and within all vehicles operated by the College

2.0 Revision History

Policy's original effective date was August 1, 2004. Policy was revised in November 2008, and again in March 2014.

3.0 Applicability

This policy applies to all Lord Fairfax Community College (LFCC) faculty, staff, administration, students, guests and visitors.

4.0 Policy

Smoking shall be in compliance with the Virginia Clean Indoor Air Act and Guidance for Executive Order 41.

4.0 Definitions

The College: Lord Fairfax Community College

Members of the college community: faculty, staff, administration, and students

College employees: faculty, staff, and administration

DGS: Department of General Services

Smoking means any product or apparatus that emits smoke or is designed to simulate smoking cigarettes or any other tobacco product.

Nicotine vapor product means any noncombustible product containing nicotine that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, that can be used to produce vapor from nicotine in a solution or other form. "Nicotine vapor product" includes any electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or

similar product or device and any cartridge or other container of nicotine in a solution or other form that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device. "Vapor product" does not include any product regulated by the FDA under Chapter V (21 U.S.C. § 351 et seq.) of the Federal Food, Drug, and Cosmetic Act.

Tobacco product means any product made of tobacco and includes cigarettes, cigars, smokeless tobacco, pipe tobacco, bidis, and wrappings. "Tobacco product" does not include any nicotine vapor product, alternative nicotine product, or product that is regulated by the FDA under Chapter V (21 U.S.C. § 351 et seq.) of the Federal Food, Drug, and Cosmetic Act.

6.0 Responsibilities

All persons are responsible for knowing and adhering to this policy and its procedures.

7.0 Procedures

- A) The use of tobacco products or related materials is prohibited in all facilities occupied or operated by the College and is banned in all state-owned vehicles, including rental vehicles provided under the DGS rental contract.
- B) Smoking is permitted outdoors on College property, provided that smokers are 25 feet or more away from any College entrance or exit. The College will post no smoking signs at entry ways where individuals enter and exit the facility.
- C) The College has provided smoking gazebos around the exterior facilities at the Middletown and Fauquier campuses equipped with cigarette and trash receptacles. The College will provide additional urns in high traffic areas to aid smokers in the proper disposal of cigarettes.
- D) It is expected that all members of the College community and visitors to the college's facilities will comply with the tobacco and related products free environment.

8.0 Sanctions

Failure to comply with the terms of this policy will result in disciplinary action by the appropriate College official.

9.0 Interpretation

Authority for interpretation of this policy rests with the vice president of financial and administrative services.

10.0 Authority/Reference

The Code of Virginia, Title 15.2, Chapter 28.2, "Virginia Clean Indoor Air Act".
<http://leg1.state.va.us/cgi-bin/legp504.exe?000+cod+TOC15020000028000020000000>

Guidance for Executive Order 41, DGS

<http://lis.virginia.gov/cgi-bin/legp604.exe?141+ful+HB218H1>