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| Policy No. | 20005 |
| Effective Date | 11/15/2010 |
| Revision Date | 10/18/2016 |
| Revision No. | 1 |
| Approved: | Cheryl Thompson-Stacy |
| Date: | 11/15/2010 |

ENERGY USE POLICY

1.0 Purpose

This policy is intended to provide guidance on energy use per Executive Order 82.

2.0 Revision History

First Revision: October, 2016

3.0 Applicability

This policy applies to all students, staff, and faculty of the College.

4.0 Policy ¹

Lord Fairfax Community College (LFCC) is committed to the continuous improvement of our natural environment. It is the College's policy to minimize negative impacts on the environment and promote environmental improvement by incorporating the following:

- *Environmental Compliance:* LFCC commits to meet all applicable legal and other requirements.

5.0 Definitions

According to Executive Order 82, "No later than July 1, 2010, every executive branch agency and institution shall either have...(ii) adopted and posted on its website a suite of policies regarding energy use, water use, waste reduction and travel that will reduce the environmental impacts and costs of those activities."²

¹ http://www.deq.state.va.us/p2/EO_policies_and_p2_examples.html

² http://www.deq.state.va.us/p2/EO_82.html

6.0 Responsibilities

It is the responsibility of all students, staff and faculty at LFCC to adhere to the guidelines in this policy.

7.0 Procedures

1. Temperatures in campus buildings will be set as follows: 72 degrees (+/- 2 degrees). Staff, faculty, and students should dress appropriately for the climate controlled conditions of the building.
 - a. Temperature in the following buildings will be monitored by digital controls: “The Barn”, Wolk Hall, Alson H. Smith Hall, Science and Health Professions Building, Corron Community Development Center, Student Union Building and Fairfax Hall. Any new building construction will also be monitored by digital controls.
 - b. During normal College operating hours, the temperatures will be setback using the digital control system every evening (from 11 p.m. – 6 a.m.). Temperatures may be setback for longer periods during weekends, holidays, and other time periods outside of normal operating hours.
2. Turn off lights and equipment when leaving a room at the end of the day.
3. Turn off lights and equipment in common areas at the end of the day.
4. Windows are to be remained closed in order to provide consistent heating or cooling to the buildings.
5. Unless required for remote access, turn off personal computers and equipment at night.
6. Computer lab computers should be shut down at the end of the day by the last individual using that space (i.e. the last instructor teaching in the space should have students shut their computers down for the night). Buildings and Grounds and/or Campus Police and Security will double check rooms as part of their nightly rounds.

8.0 Interpretation

Authority for interpretation of this policy rests with the Vice President of Financial and Administrative Services.

9.0 Authority/Reference

- Department of Environmental Quality
- Office of the Governor