



Policy No. 62003
Effective Date Sept. 2005
Revision Date 01/22/07
Revision No. R1
Approved: J.J. "Ski" Sygielski
Date: 2/19/07

Children on Campus

1.0 Purpose

To maintain a safe environment conducive to academic pursuit for the College community.

2.0 Revision History

Effective September 2005
1st Revision: January 22, 2007

3.0 Applicability

This policy applies to all students, faculty, administrators, staff, and visitors to LFCC campuses and centers.

4.0 Policy

Children needing supervision cannot be left unattended on LFCC premises. The LFCC staff has no responsibility for protecting such children from the possibility of harming themselves nor for insuring they do not disrupt scheduled operations when they are left unattended. Additionally, they cannot be taken into classrooms or laboratories without the explicit permission of the instructor, which instructors may grant at their discretion. In short, responsibility for arranging proper care of children needing supervision rests solely upon those persons responsible for them (e.g., parents, guardians, brothers or sisters). Violators of this policy may be subject to appropriate administrative review/action.

5.0 Definitions

Children—Children 13 years of age and younger.

6.0 Responsibilities

Students, faculty, administrators, staff, and visitors are responsible for the supervision of children who they bring to the campus. It will be the expectation that all College employees will work to enforce this policy.

7.0 Procedures

College employees who discover unattended children should notify Security. Security staff will be responsible for locating the persons responsible for unattended children (e.g., parents, guardians, brothers or sisters).

In the absence of security, employees should notify the Student Success office. A report of the incident will be filed with the Student Success office. In the case of the guardian being a College employee, a copy of the report will be forwarded to the appropriate supervisor.

8.0 Sanctions

Students, faculty, administrators, staff, and visitors who fail to comply with this request will be asked to leave campus by Security or Student Success personnel. Repeated offenses will result in disciplinary action. Guardians of unsupervised minors may be reported to state and/or local authorities.

9.0 Interpretation

Authority for interpretation of this policy rests with the Vice President of Student Success.

10.0 Authority/Reference

None